

Student Name _____

NOTE: ALL STUDENTS MUST COMPLETE THIS FORM.

Arrival at the Academy: JUNE 25, 2017

ARRIVAL BY CAR

Please try to arrive on the Valparaiso University campus between 12-3 p.m. Check in and registration will be in the Valparaiso University Center for the Arts (VUCA).

ARRIVAL BY AIR

THERE WILL BE ONE SHUTTLE THAT DEPARTS FROM BOTH CHICAGO O'HARE (ORD) & MIDWAY (MDW) AIRPORTS AT 3:00 P.M. & 3:30PM RESPECTIVELY. CENTRAL STANDARD TIME ON SUNDAY, JUNE 25. PLAN TO ARRIVE BY 2:30 P.M. TO ALLOW TIME FOR BAGGAGE CLAIM AND NAVIGATION THROUGH THE AIRPORT. You will be met by official academy representatives based on the information given below, so it is very important that it is accurate. Staff with LSM t-shirts and nametags will be at the airports beginning at noon on Sunday, June 25. Upon your arrival, go to baggage claim and you will be escorted to a shuttle bus which will bring you directly to Valparaiso University. If you are travelling as an **airline-designated unaccompanied minor** (check w/ your airline for policies) and need to be met at the gate, additional paperwork may be required for your airline. Please inform the LSM Admissions staff if this applies to you. We unfortunately are unable to arrange for students arriving prior to June 25, 2017.

YOUR FLIGHT ARRIVAL INFORMATION (JUNE 25):

AIR *Flights must arrive by 2:30 p.m. for the shuttle.

Arrival Time:

Airline & Flight Number:

Departure City:

Arrival Airport (O'Hare or Midway):

CHECK ONE: I need shuttle transportation to Valparaiso University. Cost: \$50.00 one-way.

Note: Shuttles need to be secured ahead of time. By checking this box, the shuttle fee will be billed and is non-refundable.

I do not need shuttle transportation to Valparaiso University.

Departure from the Academy: JULY 23, 2017

DEPARTURE BY CAR

Festival Worship will conclude at approximately 11:30 a.m. on Sunday, July 23. Students departing by car will proceed through final checkout **after** worship (see handbook for details). The 2017 Lutheran Summer Music Academy & Festival officially closes at 3 p.m.

DEPARTURE BY AIR

Students taking the airport shuttle will complete their final checkout process **before** the Festival Worship service (see handbook for details). Immediately following worship, these students must report to the shuttle to ensure everyone can be on time for their flights. A box lunch will be provided on the shuttle. **Early check out will be provided for shuttle students only.**

THERE WILL BE ONE SHUTTLE THAT DEPARTS FROM VALPARAISO UNIVERSITY IMMEDIATELY FOLLOWING WORSHIP ON SUNDAY, JULY 23, AND ARRIVES AT MIDWAY AIRPORT AT APPROXIMATELY 1 P.M. AND AT O'HARE AIRPORT AT APPROXIMATELY 1:30 P.M. DO NOT SCHEDULE FLIGHT DEPARTURE BEFORE APPROXIMATELY 3 P.M. CENTRAL STANDARD TIME. Academy chaperones will remain at the airport(s) until 6 p.m. We unfortunately are unable to arrange for students to remain at Valparaiso University after July 23, 2017.

YOUR FLIGHT DEPARTURE INFORMATION (JULY 23):

AIR *Flights must depart no earlier than 3 p.m. to allow for shuttle arrival

Note: LSM staff at airport until 6 p.m.

Departure Time:

Airline & Flight Number:

Departure Airport (O'Hare/Midway):

Destination City:

CHECK ONE: I need shuttle transportation to the airport. Cost: \$50.00 one-way.

Note: Shuttles need to be secured ahead of time. By checking this box, the shuttle fee will be billed and is non-refundable.

I do not need shuttle transportation to the airport.